



PROJECT FUND APPLICATION

PROJECT FUND MISSION STATEMENT

The OG Project Fund is a platform for alumni to enact the OG principles on community-based projects abroad. Through sustainable and innovative collaboration, the OG Project Fund seeks to empower past participants together with local community leaders to create game-changing and lasting projects.

ELIGIBILITY

In order to be eligible for funding, the proposed project must fit with the organizational values of Operation Groundswell and be spearheaded by an OG alumni and/or trip leader. With our focus on creating long term and sustainable impact, projects proposed with in country partners are highly preferred.

For more general information on the project fund and the evaluation process, please see our website at:

www.operationgroundswell.com/alumni-project-fund

Application deadline: November 1, 2016

HOW TO APPLY

Send one (1) file including all of the following in this ordered list:

- » Applicant information form.
- » Project proposal (including history, idea, goal, plan, timeline, contingency).
- » Budget (including detailed breakdowns).
- » Financial contingency statement.

Please send all completed forms as part of a single Word or PDF file to:

projectfund@operationgroundswell.com

by November 1, 2016.

JUDGING CRITERIA

SUSTAINABILITY

- » How will this project be self-sustaining?
- » How committed are the main actors (from OG/from the community)?
- » How realistic are the one and three year plans?
- » How will you assess the progress impact of the project/program?

SOLIDARITY

- » How does this project express a cross-cultural exchange?
- » How will this project engage future OG participants?
- » How does this engage the community?
- » How does this engage partners?

INNOVATION

- » What makes this project unique?
- » What gives this team a competitive advantage?
- » Can this concept/model be scaled to effect global change?

More detailed information for each requirement can be found on the following page.



WHAT TO SUBMIT

PROJECT PROPOSAL

Maximum 3 pages.

Write a detailed description of the project you are proposing to implement with the following information:

- » History of OG's work in the community.
- » Project idea.
- » Project goals.
- » Implementation strategy.
- » Projected timeline.
- » Level of commitment from proposers (monetary and non-monetary).*
- » Contingency plans for potential problems.

**The Project Fund is looking to support individuals or teams that are firmly committed to the success of their project and will likely only fund 50-85% of the proposed budget.*

LIST OF STAKEHOLDERS

Maximum 1 page.

List all stakeholders involved in the project both at home and abroad along with their contact information. While the more diverse and balanced the list the better, we are requesting a single person be submitted as each of your OG alumni and "on-the-ground partner" to ensure ease in communication and accountability.

BUDGET

Maximum 1 Excel sheet.

Working with your partner(s) abroad, list all potential revenue sources as well as a detailed breakdown of project expenses. Some examples of revenue sources include: individual donations, corporate donations, fundraising events, pending OG grant request, etc. Examples of expenses include: materials, labour, administrative costs, transportation, etc.

OG is always looking for innovation. We are particularly interested in social enterprise and how you can leverage our support to create a sustainable project.

If your grant is approved, you will be expected to submit a post-project budget with all incurred expenses.

FINANCIAL CONTINGENCY STATEMENT

Maximum 1 page.

Include an explanation of how (or if) you will proceed with your project if you do not receive the grant from OG this year. Also, please explain how you would adjust your project if OG was able to approve your grant request but for a smaller amount.

APPLICANT INFORMATION FORM

This form is interactive! You can write and save your answers directly on this page.

First Name: _____

Last Name: _____

Address: _____

City: _____

Province/State: _____

Country: _____

Postal/zip code: _____

Phone number: _____

Email address: _____

Past OG trip (region and year): _____

Project Summary (25 words or less:

Type of Grant Request (mark an X):

Small-scale Large-scale

Grant Amount Requested: \$ _____

Total Projected Budget: \$ _____